

PROVOST AND VICE CHANCELLOR FOR ACADEMIC AFFAIRS

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provost@siu.edu

SABBATICAL REPORTS

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Contact Us

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Academic Affairs
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Represented Faculty are contractually obliged to write an appropriate report on sabbatical activity prior to the eighth week of the semester following the leave (see Section 15.03.g). Represented Faculty members who fail to submit their report according to the deadline will be subject to the provision related to future sabbatical requests.

Non-Represented Faculty are obligated to write an appropriate report on sabbatical activity within one semester following the termination of the leave (See University Policy section V.G.).

This report must provide a clear, professional account of sabbatical activities and accomplishments, in relation to the initial proposal and, most importantly, how they contributed to the individual's professional development. Please use the [Sabbatical/Professional Development Leave Report form](#).

Completed reports are to be submitted to the chair/director who will confirm the report meets the required guidelines. The approved report should be submitted to the dean for approval and forwarded to the Associate Provost for Academic Administration (via email to pvc@sabbatical@siu.edu) for final processing.

Deadlines for reports can be found in the box to the right.

- [Provost Office Point of Contact](#)
- [2018-19 Planning Calendar](#)

SABBATICAL REPORT DEADLINES

March 1, 2019* – Sabbatical Reports for Sabbaticals ending on/before December 31, 2018 due to Chair/Director

March 29, 2019* - Sabbatical Reports due to APAA office (electronic submission)

May 10, 2019** – Sabbatical Reports for Sabbaticals ending on/before December 31, 2018 due to Chair/Director

May 31, 2019** - Sabbatical Reports due to APAA office (electronic submission)

October 9, 2018* – Sabbatical Reports for Sabbaticals ending before August 16, 2018 due to Chair/Director

November 2, 2018* - Sabbatical Reports due to APAA office (electronic submission)

December 14, 2018** – Sabbatical Reports for Sabbaticals ending before August 16, 2018 due to Chair/Director

December 31, 2018** - Sabbatical Reports due to APAA office (electronic submission)

* - SIUCFA represented Faculty

** - non-represented faculty

For Information or Assistance,
please email us:

pvc@sabbatical@siu.edu